

YOUR PERSONAL DATA



ALTEN China also uses cookies while you browse its website. To find out more about managing cookies, we invite you to consult the [Cookie Policy](#).

If you are a candidate, employee, supplier, prospect or customer, you can find out more by consulting our [information notice](#).

Who is the Data Controller of your personal data?

Your personal data is processed by ALTEN China in its capacity as data controller.

ALTEN China is located at Capital Square, Room 1002-4, No. 268 Hengtong Rd, Shanghai, China.

The contact details of its personal data protection officer are as follows: dpo@altenchina.com

How do we use your data?

Your data is used by ALTEN China for the following purposes:

- Answer and process your messages for any questions or requests for information;
- To compile statistics relating to the requests received with a view to optimizing the management of our website and analyzing commercial effectiveness;
- To guarantee the security of our website;
- To manage the recruitment process when you submit your application on our dedicated websites by choosing to apply for vacancies.

The above-mentioned processing purposes meet a legitimate interest of ALTEN China, with the exception of the submission of your application, which ALTEN China processes in the context of the execution of pre-contractual measures.

Who has access to your data?

The information we collect will be used by the Marketing and HR Departments, which is authorized to distribute requests submitted via the contact form to the appropriate departments. Your applications will be forwarded and processed by our recruitment managers.



How long will the data be kept?

- For the “Contact” section, for the time it takes to process the request; 2 years for statistics relating to commercial solicitations;
- To process your applications and manage the recruitment process, 2 years after our last contact with you and 5 years after the end of your employment contract if you are hired;
- To find out how long cookies last, please go to the dedicated section.

What are your rights?

You have the right to access, modify and delete data concerning you, the right to limit, to portability and to object for legitimate reasons, as well as the right to define directives relating to the fate of your data in the event of death, which you can exercise by sending an email to ALTEN China’s Data Protection Officer at the following address: dpo@altenchina.com.

You also have the right to lodge a complaint with the CAC, in particular on its website www.cac.gov.cn.

Policy Changes

This policy was last updated on 11/27/2025.

In the event of any changes or updates to this policy, you will be informed by posting on the site.